

MAIN FACS “TIPS & TECHNIQUES”

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IMPORTANT: This issue contains important operating information for all users of RSTARS and ADPICS. Please distribute promptly.

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MAIN FACS ONLINES UNAVAILABLE – DATA ARCHIVING (SATURDAY, AUGUST 18, 2007)

Due to data archiving MAIN FACS will be unavailable on Saturday, August 18, 2007. Data will be archived from the following table:

Document Financial Table

Documents that have a zero DOC BALANCE on the Document Record Inquiry screen (S064), at a detail and summary level, will be archived provided no activity has occurred in FY 2006 and 2007, and no payments related to the documents are outstanding.

System users will no longer be able to view archived documents on the following RHSTARS screens:

Vendor Documents Inquiry screen (S059)
Document Record Inquiry screen (S064)

As a result of this archive process, all related transactions on the Accounting Event (AE) table will be moved to the Inactive Accounting Event (INAE) table when the monthly inactivation of AE is performed.

In addition, a report will be generated (DAFRDZAR) which will provide a listing of all archived documents. The report will be available in RMDS and will sort the archived documents by agency and document number.

ADPICS Direct Voucher

Direct Voucher data will also be archived for FY 2005. Only Direct Voucher data for FY 2006 and later will be accessible via FACS ADPICS on-line inquiry screens.

The report DAFRDVCK will be available on August 31, 2007, in RMDS so that agencies can review their open FY 2005 Direct Vouchers on the Document Record Inquiry screen (S064) prior to Archiving.

ADPICS Travel A Travel Advance and Travel Voucher

MAIN FACS will archive data for FY 2005 and earlier from the following tables:

Travel A Travel Advance (PCHL1605)
Travel A Travel Voucher (PCHL1900)

Consequently, the following ADPICS reports will also reduce in size:

PCHR0980 ADPICS Report
PCHR0990 ADPICS Report

Old data on Traveler Travel Auth/Adv Summary (PCHL1660) will also become unavailable.

Financial Tables – Part I

MAIN FACS will archive data for FY 2005 from the following tables:

Allotment
Cash Control
Grant

If users try to use FY 2005 or earlier in the INQ YEAR field on the following inquiry screens, no data will be retrieved:

Cash Control Summary Inquiry screen (S057)
Agency Budget Financial Inquiry screen (S061)
Cash Control Financial Inquiry screen (S063)
Grant Financial Inquiry screen (S066)
Grant Transaction Inquiry screen (S067)

MAIN FACS ONLINES UNAVAILABLE – DATA ARCHIVING (SATURDAY, SEPTEMBER 8, 2007)

Due to data archiving MAIN FACS will be unavailable on Saturday, September 8, 2007. Data will be archived from the following tables:

Tracking Tables

Documents with an FY 2005 or earlier will be archived provided they do not exist on the Accounting Event table, and no payments related to the document are outstanding.

In addition, note pad entries with an FY 2005 or earlier will be archived provided that their associated document does not exist on the Document Tracking table.

After archiving, system users will no longer be able to view archived documents on the following RSTARS screens:

- Document Tracking Inquiry screen (S037)
- Approvals by Document screen (S039)

Archived note pad entries will also be unavailable for viewing within RSTARS.

Financial Tables – Part II

MAIN FACS will archive data for FY 2005 from the following tables:

- Appropriation
- Cash Forecast
- Document
- General Ledger
- Project
- Summary General Ledger

Users will be able to use inquiry screens for FY 2006 and 2007 without any visible effects.

If users try to use FY 2005 or earlier in the INQ YEAR field on the following inquiry screens, no data will be retrieved:

- Project Transaction Inquiry screen (S056)
- Agency/Fund Summary Inquiry screen (S058)
- Vendor Document Inquiry screen (S059)
- GAAP Basis Authorization Financial Inquiry screen (S060)
- Appropriation Financial Inquiry screen (S062)
- Document Record Inquiry screen (S064)
- General Ledger Record Inquiry screen (S065)
- Agency/Fund Record Inquiry screen (S069)
- Project Financial Inquiry screen (S080)
- Accounting Event Record Inquiry screen (S084)
- Vendor Transaction Inquiry screen (S085)
- Document Transaction Inquiry screen (S086)
- Summary General Ledger Account Inquiry screen (S089)

INACTIVE ACCOUNTING EVENT TABLE UNAVAILABLE – SEPTEMBER 10-12, 2007

On Monday, September 10, 2007, MAIN FACS will start archiving data from the Inactive Accounting Event table for FY 2005. **Due to preparation for archiving, users will not be able to inquire on the Inactive Accounting Event table starting that day for approximately a three-day period.**

If users try to access the Inactive Accounting Event table on the following inquiry screens, no data will be retrieved.

- Accounting Event Record Inquiry screen (S084)
- Vendor Transaction Inquiry screen (S085)
- Document Transaction Inquiry screen (S086)

Once the archive process is complete, data for FY 2005 and earlier will not be available.